



John C. Curran
Town Administrator

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Chairman William Cranshaw
Selectman John Barilone
Selectwoman Sally Bubier
Selectman Robert Nadeau
Selectman Tim Lawton

1365 mail
08-20-07
All Boards and Comm.

John Murray
Town Manager
472 Main Street
Acton, MA

08-16-07 A10:05 IN

August 13, 2007

Dear John,

On **September 12, 2007** the Maynard Board of Selectman will be hosting a forum on **Open Meeting Laws, Public Records and Conflict of Interest Laws** which the **Office the Attorney General, State Ethics Commission and Secretary of the Commonwealth** are sponsoring. This informational session is intended for the Towns of Concord, Sudbury, Acton Stow and Maynard. Accordingly, we would like you to extend an invitation to your Department Heads, Boards, Commissions and Committees to **join us at the Fowler Middle School, 2 Tiger Way, Maynard at 6:30pm.**

Presenters from State Agencies will provide an overview of applicable laws and an update of recent changes. In addition a question and answer session will be provided so that individual concerns relative to these topics can be addressed.

Please respond by September 7th providing us with the names and titles of members of your Town Government who wish to participate by calling Cathy O'Dea at 978-897-1001. We look forward to seeing you on September 12th.

All the best,


William H. Cranshaw

Chairman, Maynard Board of Selectman